

2019 NAFME Northwest Division Performing and Demo Group Audition Step by Step Instructions

1. www.opusevent.com
2. Lower left click on **"Opus Audition Box"**
3. Pull Down menu appears, look for **"NAfME NW 2019 Performing Groups"** Click on it.
4. Login: **Notice the instructions here.** Use zeros **in front** of your NAFME membership number to get a total of 9 digits. (0018xxxxx)
5. **"Director Overview"** has two boxes
 - a. Top box is for updating your information. If you see red letters click there **you must** add information where ever it says **"missing" or you will not get to the next step.**
 - b. After updating your information, the link to add an audition will appear under the second box. It looks like this: [Add an audition](#)
6. Follow up loading instructions

Warning!!!! Only MP3 files will work.

If you use other file forms it will look like you completed the auditions the screener will not hear anything.

**Please listen to each selection to make sure
YOU can hear it.**

You only need to hear the first few seconds to confirm that the upload was successful.